



Advanced Apprenticeship

Level 3
IT User

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Apprenticeships are increasingly recognised as the gold standard for work-based training. Already, more than 130,000 employers offer Apprenticeships.

Advanced Apprenticeships are the equivalent to 2 A-level passes. Advanced Apprentices work towards work-based learning qualifications such as NVQ Level 3, Key Skills and, in most cases, a relevant knowledge-based certificate such as a BTEC. To start this programme, you should ideally have 5 GCSEs (grade C or above) or have completed an Apprenticeship.

Introduction

The IT programme is designed for those performing a more responsible role in an Information Technology (IT) environment, providing a good service to customers whilst meeting the requirement of their role.

Course Content

The NVQ Level 3 course will take approximately 15 to 18 months to complete. You are required to complete a range of units consisting of 1 mandatory. The optional units will be decided with your assessor, depending on your role and responsibilities. Depending on GCSE results it may be necessary to complete Key Skills in Communication and Numeracy.



Qualification

Upon completion of the programme you will receive an NVQ (OCR certified) and Technical Certificate, along with Key Skills certificates (City & Guilds certified) if required.

Assessment

Continuous assessment during the course through workplace visits, assignments and examinations to achieve set targets. To prove competence, learners will be required to perform a range of comprehensive tasks. Your portfolio will be checked by an internal verifier at intervals during your course.

Entry Requirements

Learners need to be working in a business environment, carrying out duties in line with their role profile working for a minimum of 16 hours a week.

**If you would like further information contact:
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